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Andaman And



निकोबार राजपत्र
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ANDAMAN AND NICOBAR ADMINISTRATION
SECRETARIAT

NOTIFICATION

Port Blair, dated the 22nd December, 2011.

No. 329/2011/F.No.42-716/2010-TR.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11th April, 1960, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the posts of Technician (Radio), Junior Technician, Assistant Light Keeper, Fitter and Light House Attendant in the Port Management Board, Andaman and Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:

- (i) These Rules may be called the Andaman and Nicobar Administration [Technician (Radio), Junior Technician, Assistant Light Keeper, Fitter and Light House Attendant in the Port Management Board] Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:

The number of post, their classification and scale of pay attached thereto shall be as specified in paras 2 to 4 of the Schedule-I to Schedule-V annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS :

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in paras 5 to 14 of the said Schedules.

4. DISQUALIFICATION :

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post :

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWERS TO RELAX :

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. SAVING :

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Schedule Castes, Schedule Tribes and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

Lt. General (Retd.) Bhopinder Singh
LIEUTENANT GOVERNOR,
Andaman and Nicobar Islands.

By order and in the name of Lieutenant Governor

Sd./-
(Abdul Hamid)
Assistant Secretary (Shipping)

SCHEDULE-I

1.	Name of post	Technician (Radio)
2.	No. of post	1 (one)* 2011 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C' (Non Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 Grade Pay Rs. 2800
5.	Whether selection post or non-selection post ?	Selection
6.	Age limit for direct recruits	18-33 years for male 18-38 years for female (Relaxable for Government Servants upto 5 years in accordance with the instructions/orders issued by the Central Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of names/ applications from Employment Exchange/ Candidates.
7.	Educational and other qualifications required for direct recruits	(i) Diploma in Electronics & Communication Engineering from a recognized Institution OR Secondary School Certificate (X th Std.) pass with two years trade certificate of ITI in Electronics & Communications. (ii) Should qualify in the trade test
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	No
9.	Period of probation, if any	Two years for direct recruit
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	By promotion failing which by direct recruitment

11.	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer is to be made	Promotion: From amongst the grade of Junior Technician and Assistant Light Keeper in the pay scale PB-1 Rs. 5200 – 20200 plus Grade Pay Rs. 2400 with five years regular service in the grade. Note: The eligibility list of Junior Technician and Assistant Light Keeper shall be prepared with reference to the date of completion by the officials the prescribed qualifying service in the respective grade/post.
12.	If the DPC exists, what is its composition ?	Group 'C' DPC for considering cases of Promotion/Confirmation consisting of: 1 Chief Port Administrator : Chairman 2. Director (SS) : Member 3. Harbour Master, PMB : Member
13.	Circumstances in which UPSC is to be consulted	Not applicable
14.	Duties & Responsibilities	Attached as Annexure

ANNEXURE TO SCHEDULE-I**DUTIES & RESPONSIBILITIES ATTACHED TO THE POST OF TECHNICIAN (RADIO)**

1. Maintenance, repair and up-keep of HF, VHF communication equipments installed at various vessels and Port Control Tower of PMB.
2. Maintenance, repair and up-keep of navigational equipments and its accessories installed at various Local Navaids of PMB in A&N Islands.
3. Maintenance, repair and up-keep of Port Exchange, Port Computer Network and other office electronics equipments installed at various Port Control Towers, vessels of PMB and PMB administrative building.
4. Maintenance, repair and up-keep of XBIS systems installed at Haddo Wharf.
5. To assist the superior for maintenance of communication and navigational equipments.
6. Any other duties assigned by the superiors from time to time.

SCHEDULE-II

1.	Name of post	Junior Technician
2.	No. of post	3 (Three)* 2011 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C' (Non Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 Grade Pay Rs. 2400
5.	Whether Selection post or non-selection post ?	Selection
6.	Age limit for direct recruits	18-33 years for male 18-38 years for female (Relaxable for Government Servants upto 5 years in accordance with the instructions/orders issued by the Central Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of names/applications from Employment Exchange/Candidates.
7.	Educational and other qualifications required for direct recruits	(i) Diploma in Electronics & Communication/ Electrical/ Mechanical Engineering from a recognized Institute OR Should possess two years trade certificate of ITI in Electronics & Communication from a recognized Institute. (ii) Should qualify in the trade test
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not applicable
9.	Period of probation, if any	Two years for direct recruit
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	33 ^{1/3} % by promotion failing which by direct recruitment 66 ^{2/3} % by direct recruitment.
11.	In case of recruitment by promotion/deputation/ transfer, grades from which promotion/deputation/transfer is to be made	Promotion: From amongst the grade of Fitter in the pay scale PB-1 Rs. 5200-20200 plus Grade Pay Rs. 1900 with 8 years regular service in the grade.
12.	If the DPC exists, what is its composition ?	Group 'C' DPC for considering cases of Promotion/Confirmation consisting of: 1. Chief Port Administrator - Chairman 2. Director (LH&LS) - Member 3. Harbour Master, PMB - Member
13.	Circumstances in which UPSC is to be consulted	Not applicable
14.	Duties & Responsibilities	Attached as Annexure

ANNEXURE TO SCHEDULE – II

DUTIES & RESPONSIBILTIES ATTACHED TO THE POST OF JUNIOR TECHNICIAN

1. Carryingout repair of Electronics equipments viz communication and navigational equipments, Mechanical/Electrical equipments etc. installed at various ports of A&N Islands.
2. Carryingout repairs of Electronics equipments / Mechanical equipments/ Electrical equipments installed at Port Craft of this board.
3. Carryingout operational duties of X-Ray baggage Inspection system.
4. Carryingout minor repairs of EPABX, intercom instruments, Phone lines installed at various locations of PMB.
5. Carryingout minor repairs of Motor vehicles of PMB.
6. Carryingout operational duties of DG set installed at PMB establishments.
7. Carryingout minor repairs of Electrical Power lines, Cables, Circuits etc installed at various locations of PMB.
8. Assist Superiors while undertaking repair/maintenance work.
9. Any other duties assigned by the superior/officer of PMB from time to time.

SCHEDULE-III

1.	Name of post	Assistant Light Keeper
2.	No. of post	2 (Two) *2011 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C' (Non Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 Grade Pay Rs. 2400
5.	Whether selection post or non-selection post ?	Selection
6.	Age limit for direct recruits	18-33 years for male 18-38 years for female (Relaxable for Government Servants upto 5 years in accordance with the instructions/orders issued by the Central Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of names/applications from Employment Exchange/Candidates.
7.	Educational and other qualifications required for direct recruits	(i) Diploma in Electronics & Communication/ Electrical/Mechanical Engineering from a recognized Institute OR Should possess two years trade certificate of ITI in Electronics & Communication from a recognized Institute. (ii) Should qualify in the trade test
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Age: No EQ: Yes
9.	Period of probation, if any	Two years for direct recruit
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	50% by promotion failing which by direct recruitment and 50% by direct recruitment.
11.	In case of recruitment by promotion/deputation/ transfer, grades from which promotion/deputation/transfer is to be made	Promotion: From amongst the Light House Attendant in PB-1 Rs. 5200 – 20200 with Grade Pay Rs. 1800 with 10 years regular service in the grade.
12.	If the DPC exists, what is its composition ?	Group 'C' DPC for considering cases of Promotion/Confirmation consisting of: 1. Chief Port Administrator - Chairman 2. Director (LH&LS) - Member 3. Harbour Master, PMB - Member
13.	Circumstances in which UPSC is to be consulted	Not applicable
14.	Duties & Responsibilities	Attached as Annexure

ANNEXURE TO SCHEDULE-III

DUTIES & RESPONSIBILITIES ATTACHED TO THE POST OF ASSISTANT LIGHT KEEPER

1. Carryingout repairs of Navigational Lighted Beacons installed at Various Ports of A & N Islands.
2. Carryingout repair of Electronics equipments like Flasher, Lamp Changer etc., pertaining to navigational equipments.
3. Carryingout routine maintenance of Batteries installed at these local lighted beacons.
4. Carryingout minor maintenance/ repair works of Communication Equipments installed at various Port Control Towers.
5. Carryingout XBIS duties as assigned by the concerned Assistant Engineer.
6. Carryingout EPABX Exchange, Intercom instruments, phone lines installed at various locations of PMB.
7. Assist superiors while undertaking repair/maintenance work.
8. Any other duties assigned by the superiors/ officers of PMB from time to time.

SCHEDULE-IV

1.	Name of post	Fitter
2.	No. of post	3 (Three)* 2011 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C' (Non Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 Grade Pay Rs. 1900
5.	Whether selection post or non-selection post ?	Not applicable
6.	Age limit for direct recruits	18-33 years for male 18-38 years for female (Relaxable for Government Servants upto 5 years in accordance with the instructions/orders issued by the Central Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of names/applications from Employment Exchange/Candidates.
7.	Educational and other qualifications required for direct recruits	Essential: (i) Secondary School Examination (X th Std.) Pass from a recognized Board/Institution (ii) Should possess ITI Certificate in Fitter trade from a recognized Industrial Training Institute (iii) Should qualify the trade test Desirable: 02 years experience in the relevant field from a Government Department or in a private organization of repute
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	No.
9.	Period of probation, if any	Two years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	100% by direct recruitment
11.	In case of recruitment by promotion/deputation/ transfer, grades from which promotion/deputation/transfer is to be made	Not applicable
12.	If the DPC exists, what is its composition ?	Group 'C' DPC for considering cases confirmation consisting of: 1. Chief Port Administrator - Chairman 2. Director (LH&LS) - Member 3. Harbour Master, PMB - Member
13.	Circumstances in which UPSC is to be consulted	Not applicable
14.	Duties & Responsibilities	Attached as Annexure

ANNEXURE TO SCHEDULE- IV

DUTIES & RESPONSIBILITIES ATTACHED TO THE POST OF FITTER

1. Attending repair of Electronics equipments viz communication and navigational equipments/Mechanical repair works/Electrical repair works at various ports of A&N Islands.
2. Attending repairs of Electronics /Electrical/Mechanical equipments installed at Port Craft of this board.
3. Attending minor repair works of X-Ray baggage Inspection system.
4. Attending maintenance/servicing of all Electronics/Mechanical/ Electrical assets of Port Control Towers and PMB establishments.
5. Attending repairs of EPABX, intercom instruments, Phone lines installed at various locations of PMB.
6. Attending DG Set operation & maintenance duties as per the directions of Superiors.
7. Assist superiors while undertaking repair/maintenance work.
8. Any other duties assigned by the superior/officer of PMB from time to time.

SCHEDULE-V

1.	Name of post	Light House Attendant
2.	No. of post	3 (Three)* 2011 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C' (Non Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 Grade Pay Rs. 1800
5.	Whether selection post or non-selection post ?	Not applicable
6.	Age limit for direct recruits	18-33 years for male 18-38 years for female (Relaxable for Government Servants upto 5 years in accordance with the instructions/orders issued by the Central Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of names/applications from Employment Exchange/Candidates.
7.	Educational and other qualifications required for direct recruits	<u>Essential:</u> (i) Secondary School Examination (X th Std.) Pass from a recognized Board/Institution OR ITI Certificate in Electrical/ Mechanical/ Electronics trade from a recognized Industrial Training Institute (ii) Should qualify in the trade test <u>Desirable:</u> 02 years experience in the relevant field from a Government Department or in a private organization of repute
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not applicable
9.	Period of probation, if any	Two years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	100% by direct recruitment
11.	In case of recruitment by promotion/deputation/ transfer, grades from which promotion/deputation/transfer is to be made	Not applicable
12.	If the DPC exists, what is its composition	<u>Group 'C' DPC for considering cases of confirmation consisting of:</u> 1. Chief Port Administrator - Chairman 2. Director (LH&LS) - Member 3. Harbour Master, PMB - Member
13.	Circumstances in which UPSC is to be consulted ?	Not applicable
14.	Duties & Responsibilities	Attached as Annexure

ANNEXURE TO SCHEDULE - V

DUTIES & RESPONSIBILITIES ATTACHED TO THE POST OF LIGHT HOUSE ATTENDANT

1. Assist Assistant Light Keeper/ Junior Technician in maintenance of navigational lights viz. Transportation of tools/batteries/ladder from the office to the maintenance site.
2. Monthly checking/cleaning of the batteries and equipments.
3. Undertaking the work related to ITI qualification.
4. Watch and ward duties of navigational light.
5. Photocopying, sending of Fax etc.
6. General cleaning and upkeep of the section unit.
7. Physical maintenance of the record of the section.
8. Other non-clerical works in the section unit.
9. Opening and closing of Rooms.
10. Any other duties assigned by the superior/officer of PMB from time to time.
